

Is a cervical screening information session right for your workplace?

Use this quick checklist to help decide whether a cervical screening information session could be a good fit for your workplace.

You don't need to tick every box. If several of the statements below apply to your workplace, offering cervical screening education and navigation could be a valuable addition to your workplace health activities.

Your workforce

☐ **We have staff who may be eligible for cervical screening**

Our workforce includes people aged 25 to 74 who may be eligible for cervical screening.

☐ **Our staff are likely to have access to Medicare**

Our workforce is likely to include staff who have Medicare and are eligible for cervical screening.

☐ **Some staff may be due or overdue for screening**

Our workforce may include people who have never screened, or who are due or overdue for cervical screening.

☐ **Some staff may experience barriers to screening**

These could include language barriers, cost, shift work, family responsibilities, difficulty accessing health services or previous negative healthcare experiences, which may make it harder to arrange or attend screening appointments.

Cervical screening and navigation support

☐ **There is a cervical screening service nearby**

There is a local health service or cervical screening provider that could potentially support the initiative.

☐ **We could offer navigation support**

A cervical screening provider may be able to attend the workplace to answer questions and help interested staff access screening or book an appointment.

Need help finding a provider or planning navigation?

See the [Community Outreach Toolkit for Cervical Screening](#) for further guidance.

Making it easy for staff to participate

☐ **Staff can participate during work hours**

Staff can be given time during their working day to attend a cervical screening education session.

☐ **We can choose an accessible time**

Sessions can be scheduled at a time that makes it practical for relevant staff to participate, including shift workers where applicable.

☐ **We have access to a private space**

A private space is available for staff who would like to speak confidentially with a health professional.

☐ **We can provide accessible information**

Information can be provided in Easy English and/or relevant community languages where needed.

Workplace support

☐ **Our workplace leaders support the initiative**

Managers and workplace leaders are willing to support the activity and give staff the opportunity to participate.

What next?

Ticked several boxes? Your workplace may be well placed to offer cervical screening education and navigation to support your staff.

The next step is to consider what level of support would work best for your workplace — from providing cervical screening information and education through to helping staff connect with a screening provider and take the next step towards screening.